



MELPARK
Primary School
GROWING TOGETHER
FOR A BRIGHTER FUTURE

63 2nd Avenue
Melville
2092

Tel: 011 726-4323/4

30 June 2020.

Greetings , Foundation Parents and Learners.

Welcome back to our new normal and after three months no formal schooling, I think we are all excited to get back to some sense of normality,

We would like to familiarise you with the Covid 19 protocols that will be implemented at school level.

Grade R - All classes will continue daily as normal, however the gates will only open at 7:00. Parents/transport are to collect children at 13:00 every day.

Grade 1,2 and,3 - In order to maintain the GDE stipulated social distancing of 20 learners maximum per class , classes will be following a one day in, one day out ,timetable at our school . The classes have been divided equally into 2 groups an A group and a B group. If your child is in the A group, they will come only on the days indicated, and so forth for the B group as follows:

A - GROUP		JULY			
6	SCHOOL	7	HOME	8	SCHOOL
				9	HOME
				10	SCHOOL
13	HOME	14	SCHOOL	15	HOME
				16	SCHOOL
				17	HOME
20	SCHOOL	21	HOME	22	SCHOOL
				23	HOME
				24	SCHOOL
27	HOME	28	SCHOOL	29	HOME
				30	SCHOOL
				31	HOME

B - GROUP		JULY			
6	HOME	7	SCHOOL	8	HOME
				9	SCHOOL
				10	HOME
13	SCHOOL	14	HOME	15	SCHOOL
				16	HOME
				17	SCHOOL
20	HOME	21	SCHOOL	22	HOME
				23	SCHOOL
				24	HOME
27	SCHOOL	28	HOME	29	SCHOOL
				30	HOME
				31	SCHOOL

This model has been approved by the GDE and is being followed by many of the schools in Johannesburg. Please ensure that your child only comes to school on the proper days as we will not be able to accommodate children who are not on the day's list . You will be advised which group your child is in shortly, look out for WhatsApps, SMS or emails from the class teachers.

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We would appreciate it, if you could familiarise yourself and your child with the details for arriving at school on the 6 or 7 July.

The school reception times will be from 07:00 to start classes at 7:45. Grade 1 learners are to be collected at 13:15 ; Grade 2 at 13:30 and grade 3 at 13:45 in order to minimise the numbers of children waiting to be collected . All children must be collected on time.

Foundation Phase children not collected on time will be taken to Aftercare , parents will then be billed for their care at R35 .

We also request that you continue training your children on the use of masks and to allow them to keep it on long periods of time because it is not easy and we as adults find it difficult to keep our masks on and these are children. So please allow them to keep them on at home.

We also request that the learners bring roller towel to dry their hands with after hand washing time as cloth towels are very unhygienic.

- 1) It's up to parents to ensure that children get onto a sanitised taxi with the correct number of people seated in it according to the law of the country which is 70% capacity and the driver needs a permit from the school to allow them to transport your children.
- 2) Every learner coming to school on 6 or 7 July must arrive at school wearing his/her own mask as this is a mandatory requirement of the country.
- 3) The only gate that will be open to the grade 1 - 3 will be the big black gate on THIRD AVENUE.
- 4) The pavement will be marked with the correct social distancing measures and when you child arrives at school they have to stand on these lines and wait until they are screened.
- 5) If they pass the screening tests they will go to meet their teacher in their classroom. They are not allowed to play on the field or on any equipment. At this point a register will be taken and the children will be given the PPE's from the department and shown how to wear them. When they get home these masks will need to be washed as the children will need to wear them every day.
- 6) A screening "passport" will be issued to your child on their first day back; this screening document must be completed in full by the parent in the morning before coming to school. Should you tick yes to any of the symptoms or conditions, you must keep them at home. This "passport" needs to be presented to the staff at the gate in order to be allowed access to the school property.
- 7) Your child's temperature will be taken upon entrance to the school. If your child fails the screening test your child will be sent to the foyer of the hall where you and the department of Health will be contacted for further testing. If your child wakes up in the morning and shows any signs of illness, please keep them at home. If you bring your child to school, wait with your child until he/she has been screened.

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- 8) The private Transport drivers that bring your child to school will have to follow the same protocol as a parent and in this instance and if the child fails the screening they will be responsible for taking them back home.
- 9) During break each class will be given an area in the school where they will sit and eat with a teacher on duty. Feeding Scheme children will be fed in the eating area.
- 10) Once they have finished eating, they will be taken to the toilets where social distancing measures will be put in place and controlled. Where they will wash their hands. The Department is only supplying soap so if you would like your child to hand sanitize you will need to purchase it yourself.
- 11) No Parents/Visitor will be allowed onto the school property. You can phone the school and leave a message with a contactable email address and the teacher will get back to you.
- 12) All Children are to bring their own water bottles to school as they will not be allowed to drink water straight from a tap.
- 13) There will be no sports, cultural or parent meetings during this time.
- 14) No cash deposits will be accepted at school. These need to be deposited into the schools banking account using your child's name as a reference.
- 15) Please ensure that your child arrives at school on the correct days. Due to the fact that so much learning time has been lost your child needs to know that they must take learning seriously and put every effort into their work. All Homework must be completed by the child on the days they stay at home.
- 16) The school rules and covid19 protocols must be adhered to by your child or strict disciplinary action will be taken immediately by the school.

Mrs. N.V.Padayachee

Principal