



MELPARK
Primary School
GROWING TOGETHER
FOR A BRIGHTER FUTURE

63 2nd Avenue
Melville
2092

Tel: 011 726-4323/4

1st July 2020.

Dear Grade 6 Parents and Learners.

Welcome back to our new norm of life and after three months of being closed I think we are all excited to get back to a semblance of normality.

We would like to familiarize you with the Covid-19 protocols that will be implemented at school level.

School Times:

- 07:30 – 14:00 daily (including Mondays).
- Gates will only open at 07:00.
- Please make the necessary transport arrangements to collect your child on time as no teacher will be on duty after school.
- Please note that the After Care will be open from the 6th July as well.

The staff of the school would appreciate it, if you could familiarize your child with the details for arriving at school on the 6th July.

The staff also request that you start training them on how to use a mask and to allow them to keep it on long periods of time because it is not easy and we as adults find it difficult to keep our masks on and these are children. So please allow them to keep them on at home.

We also request that the learners bring to school, roller towel to dry their hands after hand washing as cloth towels are very unhygienic

- 1) First of all it is up to you parents to ensure that your child gets onto a sanitized taxi with the correct number of people seated in it according to the law of the country which is 70% capacity and the driver needs a permit from the school to allow them to transport your children.
- 2) Every Grade 6 coming to school on the 6th July must arrive at school wearing his/her own mask as this is a mandatory requirement of the country.
- 3) There will only be one entrance onto the school property for Gr 4-7 learners and that is the gate on Second Avenue leading into the school hall. Gr 1-3 learners have to enter through the big black gate on Third Avenue. No exceptions will be made.



MELPARK
Primary School

GROWING TOGETHER
FOR A BRIGHTER FUTURE

63 2nd Avenue
Melville
2092

Tel: 011 726-4323/4

- 4) The pavement will be marked with the correct social distancing measures and when your child arrives at school they have to stand on these lines and wait until they are screened.
- 5) If they pass the screening tests they will go and sit and wait in the quad. They are not allowed to play on the field. At this point a register will be taken and the children will be given the PPE's from the department and shown how to wear them. When they get home these masks will need to be washed as the children will need to wear them every day.
- 6) A screening "passport" will be issued to your child on their first day back; this passport contains health questionnaires that need to be completed on a daily basis. This "passport" needs to be presented to the staff at the gate in order to be allowed access to the school property. Please take note of the following:
 - The questionnaire has to be completed every morning at home.
 - Please complete the questionnaire with your child so that you can be aware of any symptoms displayed.
 - All questions should be answered truthfully so that we do not compromise the health and safety of others.
 - If you find that your child displays any of the symptoms mentioned in the questionnaire, do NOT send him/her to school. We cannot allow the child to enter the school and he/she will have to be sent home.
 - Any child forgetting to carry their passport will be in breach of the prescribed operating procedure and will NOT be allowed into the classroom.
 - Temperatures will still be taken before learners enter the school.

In the case of a lost passport:

- Please send a letter with your child to school to ensure us that the learner is healthy.
 - Contact Caroline in the office to purchase a new passport.
 - The amount payable is R 50.
- 7) If your child fails the screening test your child will be placed in the foyer of the hall where you and the department of Health will be contacted for further testing. If your child wakes up in the morning and shows any signs of illness. Please keep them at home. If you bring your child to school, wait with your child until he/she has been screened. The private Transport drivers that bring your child to school will have to follow the same protocol as a parent and in this instance, if the child fails the screening they will be responsible for taking them back home.
 - 8) During break each class will be given an area in the school where they will sit and eat with a teacher on duty. Feeding Scheme children will be fed in an allocated feeding area where social distancing can take place.



MELPARK

Primary School

GROWING TOGETHER
FOR A BRIGHTER FUTURE

63 2nd Avenue
Melville
2092

Tel: 011 726-4323/4

- 9) Once they have finished eating, they will be taken to the toilets where social distancing measures will be put in place and controlled. The Department is only supplying soap, so if you would like your child to hand sanitize, you will need to purchase it yourself.
- 10) No Parents/Visitor will be allowed onto the school property. You can phone the school and leave a message with a contactable email address and the teacher/management will get back to you.
- 11) All Children are to bring their own water bottles to school as they will not be allowed to drink water straight from a tap.
- 12) There will be no sports, cultural or parent meetings during this time.
- 13) No cash deposits will be accepted at school. These need to be deposited into the schools banking account using your child's name as a reference.
- 14) Please ensure that your child arrives at school on the 6th July with the necessary stationary, their exercise books as well as textbooks. Due to the fact that so much learning time has been lost, your child needs to know that they must take learning seriously and put every effort into their work. All Homework must be completed by the child.
- 15) No borrowing/lending of textbooks, stationery or any other items will be allowed.
- 16) The following school rules and Covid-19 protocols must be adhered to by your child or strict disciplinary action will be taken immediately by the school.

Looking forward to your support and cooperation.

Yours in Education

Melpark Primary SMT