

Term 2: World of Work

Level of Schooling and Duration of Study

Oxford Successful pg. 62-63

V – **Schooling** – the **level of education or training** required for a particular job or career

Some careers have schooling regulations and you need to be able to have these qualifications for you to get that job.

Not all careers require the same level of schooling.

Schooling can be:

- More practical
- More theoretical
- Both practical and theoretical

These are the levels of schooling and their duration and qualification:

Level of Schooling	Qualification	Duration
General Education and Training (GET)	<i>Certificate</i> , at the end of Grade 9	Grade 1-9
Further Education and Training (FET)	<i>National Senior Certificate</i> , at the end of Grade 12	Grade 10-12
Higher Education and Training (HET)	<i>Diploma</i>	3 years
	<i>Bachelor's Degree</i>	3-4 years
	<i>Honour's, Master's & Doctor's Degree, Post-graduate studies</i>	1-5 years

When you want to decide on a career you must find out what qualifications will be needed for that job, which will determine the level of education you must achieve.

Some jobs will need you to have **in-service training** or **apprenticeship** for you to qualify for that job.

V – **In-service Training** – **training** that is given to employees **during the course of employment**.

V – **Apprenticeship** - a kind of job **training** that involves following and studying a on the job instead of in school.

Work Environment and Activities in Careers

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Every career has a certain work environment and activities that are connected to it.

V – **Work Environment** – the place **where the person works**.

This includes: the **physical space** and **mood** of the physical place.

This could be the geographical location of a person's job. There are some jobs that take place outdoors and others are indoors. For example: you may work in a factory, classroom, cubicle or an office.

V - **Work Activities** – different **things that one has to do** during the working day.

Work Activities that are done are different and specific to each career field. These activities are those that are done on a daily when you get to the workplace.

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Some activities are **short term**, have to be done for a short while (e.g. a teacher takes learners on a trip to the zoo) and other activities are **long term / permanent** (e.g. a doctor works in a hospital to help treat patients).

When choosing a career field, you must think about the **environment** and **activities** for that career.

DON'T WRITE THIS PART

To determine which environment and activity suits you, you will have to **investigate different fields**. These two components are vital when you are thinking about your future career. You don't want to end up doing an activity that you love in an environment that you hate and you don't want to be in an ideal environment doing an activity that you dislike.

Use the link below to help you see what career you can do. Select a few careers that you think would match your ability and interest and investigate them. Also select one or two that you think are unusual or that you have never heard of. Research these careers so that you broaden your knowledge of jobs and careers.

<http://www.whatcareerisrightforme.com/browse-careers.php>

Activity

Look at the list of careers below and answer the questions that follow: You will need to do research on these careers as well.

Musician

Accountant

Meteorologist

Dentist

1. For each career name the working environment that they work in. (3)
2. Name 2 short term and 3 permanent work activities for each career (20)

TOTAL: 23

Opportunities within each Career Field

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V – **Opportunities** – the **chances that the career offers** you.

- The opportunities can be related to a change in career or promotional opportunities.
- Before you select a career, you should make sure that there are **employment opportunities**.
- Make sure that, if there is a demand for that particular job, there are enough **vacancies**.

V – **Vacancies** – **work positions** that need to be filled

- You should also think about whether the opportunities that exist now will still exist once you are qualified.
- Stay informed about changes in technology and communication, etc. so that you can modify your career selection if you need to.

Challenges within each Career Field

V – **Challenges** – the **things that can make it hard for you** to do your job well.

- Many careers have challenges because they are very complicated, stressful, or difficult to do.

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- It can be difficult to deal with these challenges, but you must remember that your attitude will make all the difference in fixing the challenges.
- Most careers involve working with people which can be challenging. Another challenge can be the relationships that you have with your co-workers and boss.
- Most people who have made a good choice of career find ways of dealing with these minor irritations without them influencing their overall satisfaction with their chosen career.

Activity

Look at the list of careers below and answer the questions that follow: You will need to do research on these careers as well.

Chef

Architect

Politician

1. What is the title of the job?
2. Which career field does it belong to?
3. What activities are associated with this job?
4. What is the location of this job normally?
5. Which Grade 7 subjects would you need to take? (Name 2)
6. Is any in-service training or apprenticeship needed?
7. Is any tertiary or post graduate qualification required?
8. Give one possible opportunity that is associated with this job?
9. Give one possible challenge that is associated with this job?

Services and Sources for career fields and study information

Before you get into a certain career you need to be able to find information about the career that you want and how you will get it.

There are a variety of sources that you can refer to in order to gather information.

Books that are written specifically for the South African market are very useful. One such book is called *Choose the right career: A practical guide for school leavers* (N Colley).

Newspapers can provide information about what kind of work is currently available, which skills are most in demand and what kind of salary ranges various careers offer.

Tertiary Institutions can be contacted by phone or email in order to obtain career and study information. Some of these institutions even provide this information on their websites.

Internet resources can be used to search for information. Here are a few useful sites:

- <http://www.pacecareers.com>
- <http://www.sastudy.co.za>
- <http://www.careerhelp.org.za>